

St. Andrew's United Church

2021 Annual Report



St. Andrew's United Church

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Agenda

Annual Congregational Meeting – Sunday, February 27, 2022

Call to Order

Welcome and prayer

In Memoriam

John Cook (March 13, 2021)

Joan Coutts (April 28, 2021)*

Joyce Louise Brown (April 21, 2021)*

Murray Cameron (June 22, 2021)

Shirley Curtis (Aug. 21, 2021)

Donald Allan Sinclair (Sept. 5, 2021)*

Clifford Milton Green (Oct. 19, 2021)*

Florence Evelyn Ferris (Nov. 18, 2021)*

*member of St. Andrew's United Church

Opening Remarks

Voting Privileges

Motion: That for the duration of this meeting, the members of St. Andrew's United Church extend voting privileges to active adherents according to The Manual 2019, page 60, B.3.7.2.

Minutes

Motion: That the minutes of the Annual Congregational Meeting held on Tues. Feb. 9, 2021, be accepted as printed.

Motion: That the minutes of the Extraordinary Congregational Meeting held on Wed. May 12, 2021, be accepted as printed.

Reports

Motion: That all reports from 2021 be accepted as printed except the 2022 budget and the Nominations Committee Report.

Mission & Service Goal

Motion: That St. Andrew's United Church set a goal of \$10,000 in 2022 as the portion of money we direct to God's work through The United Church of Canada's Mission & Service.

2022 Budget

Motion: That the proposed 2022 budget be accepted as printed.

Nominations Committee Report

Motion: That the proposed 2022 Nominations Committee Report be accepted as corrected.

Other Business

Prayer and Benediction

Adjournment

Minutes of the 2021 Annual Congregational Meeting

Tues. Feb. 9, 2021 at 7 pm

Online via ZOOM

Present: 21 people (attendance sheet attached)

Call to Order

Chair, John Eakin, called the meeting to order at 7:05 pm. Everyone was welcomed to this first online Annual Congregational Meeting. Rev. Judith Hardcastle shared a prayer.

In Memoriam

Rev. Hardcastle remembered those who had died during this past year and offered a prayer.

Opening Remarks

Chair, John Eakin, took us through the past year with its challenges. How can we be a church in a time when we cannot gather in person? He touched on the tremendous number of improvements made to our kitchen and the success of the Food Ministry.

Voting Privileges

Motion: That for the duration of this meeting, the members of St. Andrew's United Church extend voting privileges to active adherents according to The Manual 2019, page 60. B.3.7.2

Moved: Gail Sokalski *Seconded:* Lillias Bjornson *Carried.*

Minutes

Motion: That the minutes of the Sunday, February 9, 2020 Annual Congregational Meeting be accepted as printed.

Moved: Gail Sokalski *Seconded:* Lillias Bjornson *Carried.*

Motion: That the minutes of the Monday, September 28, 2020 Extraordinary Congregational Meeting be accepted as printed. *Moved:* Gail Sokalski *Seconded:* Lillias Bjornson *Carried.*

Reports

Motion: That all reports from 2020 be accepted as printed except the 2021 budget and the Nominations Committee Report.

Moved: Gert du Preez *Seconded:* Mark Egerton *Carried.*

Mission and Service Goal

Motion: That St. Andrew's Church set a goal of \$10,000.00 in 2021 as the portion of money we direct to do God's work through The United Church of Canada's Mission & Service.

Moved: John Eakin *Seconded:* Mark Egerton *Carried.*

2021 Budget

Motion: That the proposed 2021 budget be accepted as printed.

Moved: Lillias Bjornson *Seconded:* Ali Parahi *Carried.*

Nominations

Motion: That the 2021 Nominations Report be accepted as printed.

Moved: John Eakin *Seconded:* Rose Jones

Amendment to the motion: To add the names Michael Eakin as Congregational Representative and Bev Morrison as Congregational Representative.

Moved: John Eakin *Seconded:* Phyllis McNeil *Carried.*

Main Motion: Carried.

Other Business

None

Presentations

Gert du Preez, Management Team Chair spoke of the 2021 summer repairs to the church. It included the organ repair, cedar siding, replacement of floor tiles and updating of the overhanging lights in the sanctuary. New to his position, Gert will be working to create a preventative maintenance schedule.

Faye Maddock, coordinator of our Community Gardens, described the Bee & Butterfly garden in the community gardeners planter. The garden was completed at the end of summer 2020 with even more plants to be added this year.

Mark Egerton, an enthusiastic volunteer with the Food Ministry, spoke about how during this time of COVID, people needed our lunch and meal-to-go programs more than ever. While always very grateful for the food they receive, those who line up each week are looking for a friendly face and a little conversation that Mark and the many volunteers gladly offer.

Rebecca Knight, Community Outreach Coordinator, told us more about the Food Ministry and how great the need is in our community. St. Andrew's provides 170 to 200 meals per week to those in need.

Sarah Higgins, Communications Coordinator, introduced herself and gave a brief description of the work she does for our church. This includes our website and facebook. She ended her talk by showing a fun slide show of life at St. Andrew's.

Acknowledgements

Diana Lyons and Gail Sokalski were acknowledged for their work and dedication to the Board.

The meeting ended with a prayer.

Adjournment

7:55 pm

Minutes of Extraordinary Congregational Meeting

Wednesday, May 12, 2021 at 6:30 pm
via online Zoom

Present:

Judith Hardcastle – Minister (no vote)

John Eakin – Chair (no vote)

Lillias Bjornson*

Eleanor Acker*

Barbara Eakin*

Michael Eakin*

Phyllis McNeil*

Elizabeth Eakin*

Ryan Eakin*

Diana Lyons*

Mary-Anne Telfer*

Angus Mitchell*

Pamela Mitchell*

Mehmaz Mozaffa*

Rose Jones

Sarah Higgins

Mark Egerton

Joanne Egerton

Glen Gamble

Gert du Preez

*member

Welcome

John called meeting to order at 6:46 pm.

Prayer

Rev. Judith led a welcoming prayer.

Motion that for the duration of this meeting, the members of St. Andrew's extend voting privileges to active adherents according to The Manual 2019, page 60 B.3.7.2.

Moved by John Seconded by Rose Carried.

Motion to withdraw up to \$100,000 from the building reserve fund for the repair/restoration and painting of the exterior of the Church building.

Explanation re what's required and why: repairing the exterior, paint and shingles, due to its age. This work is done every 15-20 years. Current quote is \$72,800 excluding GST (and we'd like to include contingency funding). Looking at one contractor for both jobs. Project would start in July, and with weather variances it's projected to finish by end of October.

Discussion around building reserve (at least \$160,000 would remain in it) and contingency fund (congregation would like to increase what they withdraw now to give a greater buffer).

Revised motion: Motion to withdraw up to \$125,000 from the building reserve fund for the repair/restoration and painting of the exterior of the church building.

Moved by John Seconded by Gert Carried.

Adjournment

John brought meeting to a close at 7:00 pm.

Message from the Rev. Judith Hardcastle

Yesterday I picked up the book, *Fishing Tips: How Curiosity Transformed a Community of Faith* by the Rev. Dr. John Pentland, which our congregation used in 2016 to imagine new ministry at St. Andrew's. Do you remember those giddy days when we dared to look at ministry differently, unafraid to cast our nets on the other side of the boat? (John 1: 6 – 8)

Now nearly two years into a lonely exile caused by COVID, many of us are feeling absolutely exhausted by the isolation, the losses, and the feeling that nothing will ever be the same again. Especially the church.

Then I think about Julian. The English mystic Julian of Norwich lived at the end of the fourteenth and the beginning of the fifteenth century. During those years the Black Death was the most devastating pandemic in human history, killing seventy-five million people. Julian was a Benedictine nun who herself was mortally ill. During her illness she had visionary experiences. Recording these visions, she wrote the first book by a woman in English. "And so our good Lord answered to all the questions and doubts which I could raise," she wrote, "saying most comfortingly: I may make all things well, and I can make all things well, and I shall make all things well, and I will make all things well; and you will see yourself that every kind of thing will be well." (Julian of Norwich, *Showings*, New York: Paulist Press, 1978, chap, 31, p. 229)

This is not cheery optimism, or smiley-button faith. Rather, it is an affirmation of the mystery of God's love in all things, in all circumstances, even amid personal and enormous human tragedies. With the perspective of God and God's own love being present in all things, Julian was able to live fully and faithfully.

Like Julian may we, too, know the mystery of God's love.

Judith Hardcastle
Minister

Message from the Board Chair

Yes, it's 2022 and another year has come and gone! For most of us (including the hopeful part of me), we would never have imagined that COVID would still be such a dominant factor in our lives. Although it continues to present challenges to all of us, I am hopeful that it's starting to subside. Finally, we will be able to gather and enjoy the social interactions that we miss so much in our lives!

Although 2021 has been a challenge in many aspects for St. Andrew's, we still have many things for which to be thankful. I am grateful that in-person services have resumed on Sundays as well as our monthly afternoon Taizé and Jazz Vespers services. Coming this spring, Sunday morning services will be live streaming on the internet.

I am pleased that the exterior repairs and painting of St. Andrew's was completed, and am thankful to the Management Team for all the work and commitment they contributed to make it happen. We have received many compliments about the church's new refreshed look and its new lighting which really makes the church shine a little brighter in the community.

It was a year of change as Rebecca Knight, who led our community outreach programs, moved on and was replaced by Jessica Balentine. Jess was unable to continue due to family commitments. I know it won't be long before we fill this position. The success of our Thursday lunch and Friday meal-to-go programs can only happen with the support and dedication of our volunteers and strong leadership. We have many volunteer opportunities available and would welcome your support, even if it's only an hour or two a month.

I am grateful to Rev. Hardcastle for her endless commitment, work, and continued guidance she shares with all of us. On behalf of the Board and the St. Andrew's United Church community, our sincere thanks, Rev. Judith!

To all our congregation and extended church families, thank you for your financial support and commitment to St. Andrew's. I ask that you please take time to read the various reports which provide a small glimpse into what we do as a church during weekdays and many evenings throughout the year.

To our Board members, Team and Committee chairs, staff, congregation, and many friends and volunteers—thank you! I look forward to all the good things that come our way in 2022.

Blessings,

*John Eakin, Chair
Board of Directors*

St. Andrew's Mission, Visions and Values

MISSION

Faith in Action

VISION

We are a community of faith that practices radical hospitality.

We welcome everyone to participate in all aspects of the life and work of our faith community, including people of all ages, abilities, ethnicity, gender identity, sexual orientation, race, and socio-economic circumstance.

We provide a safe, inclusive space for meditation, prayer, and sharing the gospel.

We provide a variety of worship and study options that encourage spiritual formation.

We partner with others to mitigate the effects of homelessness, poverty, social isolation, and environmental issues in our community, and are known for our outreach and food ministries.

We seek and support ways to contribute to peace and justice initiatives on a global scale.

VALUES

We act with courage and commitment, safeguarding the principles of diversity, authenticity, inclusiveness, and the power of Christian teachings.

We do so with humility, integrity, gratitude, and joy.

Communications Coordinator's Report

This past year, I've focused on a variety of projects. My work maintaining St. Andrew's virtual presence continues with managing our website and social media platforms (daily posts on Facebook / Instagram). I also continue to write the monthly newsletter (in collaboration with Judith) and take the minutes for Board meetings. I promote our events, like our Taizé and Jazz Vespers services, by sending them to online event listings as well as organizations that disseminate them further, including the Pacific Mountain Regional Council office and the Interagency Network on the North Shore. I also post job ads for open positions we want to advertise. And I prepare and run the slides each week for the service on Sunday that share the lyrics and elements of the service with the congregation.

On top of that, I now run the sound and video for weekly Sunday services. This entails setting up the equipment, beginning the recording, running the slides during the service, and then putting it all away at the end. I've taken this over from Tony Chamberlist, who still edits the videos and posts them to YouTube for Tuesday mornings. I have also run sound for rentals / non-service events.

I sit on the United Church's national Guaranteed Livable Income Network and help create opportunities for St. Andrew's to support that work. I also manage our One License account, through which I report the music we use each week to ensure the artists get properly credited and paid. And, as with all of us, I've stepped up to help in other areas as needed, including helping in the kitchen and acting as the St. Andrew's staff person for rentals (particularly rehearsals and concerts over the Christmas season).

I've helped prepare/draft a few grants, including ProVision and Faithful Footprints (for which I also undertook the DIY Green Audit walk-through of the church and CE buildings). Judith, Andrew Wilson and I are talking about how to start livestreaming our services using the ProVision funding (as it aligns with the project for which we received the grant).

On the whole, I'm enjoying my work with St. Andrew's, and proud of my work supporting the church. Here's to a balanced 2022!

Sarah Higgins
Communications Coordinator

Mission Team Report

Resilience is the word for 2021 because it implies hope, faith and possibilities.

The Mission Team continued to meet through Zoom monthly. Our mission was to safely continue the programs and services and search for ways to re-connect with our congregation and our neighbourhood.

Sarah Higgins, our communications coordinator, quickly added us to Facebook and Instagram so that our reach was broadened within the community. This communication ensured that those that were not necessarily coming to church on Sunday could still feel connected to what was happening.

The affirming ministry celebration was on June 20. Former Moderator, the Very Reverend Gary Paterson, spoke through video at this service. The Mission Team planned a short video beforehand, walking up the church's rainbow steps and wearing multi-coloured clothes to represent the Pride flag and our commitment to our new ministry. An official certificate was presented to our congregation on November 21, 2021, by Michelle Henry.

Our meal ministry continues to be our biggest emphasis ensuring that the hungry population on the North Shore have the food they need during an unprecedented crisis. St. Andrew's helped families get the nutritious food and peace of mind when they needed it most. We continued to serve two fresh takeout meals per week. Cobs' bread is also offered at this time. All meals are taken off the church property and given in take-away containers. This meal ministry requires many volunteers, initiative, innovation and teamwork. A huge thank you to all who ensured that our hungry neighbours were fed!

Community gardens bring people together to plant hope in the ground! Now, when life seems to be more stressful and uncertain than ever, community gardens can be the passage that heals our hurting souls. There was great turnout when the clean-up of the gardens began in April and a new bed owner, Chris, offered to replace the numbers on all the community plots! Our Outreach Coordinator Rebecca, and a team of volunteers, planted herbs and prepared the four church beds used for our food ministry. St. Andrew's took the teaching opportunity with Alcuin grades 1-3 regarding a gardening class. Faye Maddock gave a talk on the bee and butterfly garden and introduced the students to the herb garden. Rebecca showed the students how to plant carrots in one of our garden beds. The students watered and cared for the garden until the end of June when classes ended.

Nothing says welcome more than thousands of twinkling lights. This Advent was much brighter this year with the addition of more lights on the outside of the church. In the dark days of winter, our church stood bright and optimistic.

The Mission Team understands that many of our own congregation and those in our neighborhood have been reluctant to enter the church with the continued scare of the corona virus. Feeling socially connected, especially in an increasingly isolated world, is more important than ever! The Mission Team would like to host a re-discover St. Andrew's event in the spring of 2022. We will invite the current congregation back to our Sanctuary as well as our neighbours and community groups.

I would like to take this opportunity to express my thanks and appreciation to all the staff, volunteers and congregation. I thank you for your time, effort, hard work and prayers. Your willingness to use your gifts and abilities has strengthened the mission and ministry of St. Andrew's.

The Mission Team is comprised of Barbara Lane-Eakin, Rose Jones, Ali Panahi, Shermineh Shariamadari, Natalie Townsend, Natalie Topnik, Faye Maddock and Wayne Henderson.

Barbara Lane-Eakin
Chair

St. Andrew's Community Garden Report

This was the second year that we have been under COVID restrictions, so we held our annual meeting on March 16, 2021 via zoom.

We thanked Tim Knight who replaced garden #6 because it was falling apart. This was the only garden box we replaced this year but we plan to replace the rest in March 2022 as many are starting to disintegrate.

Our first work party was on April 10 where we added new soil to our gardens and prepared the herb and bee and butterfly gardens for the season.

The bee and butterfly garden flourished this year and bloomed from early spring to late fall when we cut back the plants for the winter. We added descriptions of each of the plants on sticks to the garden. Many people commented that they enjoyed reading the names and descriptions of the plants. We will replace some of the faded signs so they will continue to look fresh.

In the spring, Faye and Rebecca gave talks to some of the children from Alcuin College. Rebecca had them plant carrot seeds in the church garden bed and Faye had them plant flower seeds in the bee and butterfly garden. Hopefully, through the season the children were able to watch their seeds grow and flourish and give them a new appreciation of gardening.

Chris Clarke, a new gardener, offered to have numbers made at his own company. He attached the new numbers to each of the garden beds. The old ones were plastic and were starting to fall apart. The new numbers are metal and look great. Thank you, Chris! We will be able to remove them and attach them to the new garden boxes when they are made.

On October 30 we had our final work party of the season to clean up the garden beds and prepare everything for the winter.

It was a very good growing season this year and all the gardens had a good yield. The key, especially during the "heat dome" was to water every day. Gardeners who did that had great results.

Thanks, once again, to St. Andrew's United Church for making our community garden possible.

*Faye Maddock, Coordinator
St. Andrew's Community Garden*

Management Team Report

2021 was a busy year for the Management Team with our biggest focus the renovation and painting of the church exterior. I think you'll all agree that it is work that was much overdue and has made such a difference. We've received lots of compliments from the community on the upgrade to our grand old building.

There are still a couple of areas where the work to the exterior need to be completed. We are hoping for some rain-free periods in between now and early summer so the contract can be wrapped up.

Other work completed in 2021 includes due diligence to ensure our snow removal contract remains good value, changing our accounting software from an on-premise to a cloud version, changing to an external service provider for janitorial services, and various other repairs and maintenance work.

The work envisioned for 2022 includes electrical work, and repairs to the roof of the CE building, repairs and painting in the church Narthex and balcony, repairs to the wooden floors, and replacement of the community gardens.

We remain ready for other work that will come up, given the age of our building!

*Gert du Preez, Chair
Management Team*

Treasurer's Report

The continued extraordinary circumstances had, as in 2020, a significant impact on the financial position of St. Andrew's United Church. When the budget for 2021 was prepared and approved, it was based on the assumption that the first six months of the year would be impacted by the pandemic, and normal operations would resume in the later half, resulting in essentially a balanced budget. As we all know, the actuality was very different, and so too was the financial position for the year. The net operating income is, once again, well in excess of that anticipated.

The 2021 income statement included in the Annual Report is a preliminary statement which will be reviewed by Gary Gohran & Associates, Chartered Accountants, when they prepare the Consolidated Financial Statements and so is subject to adjustments, which will be minimal. When received they will be available for review. In the meantime, the most significant factors are as follows.

Offerings expected from in-person services were of course not achieved, while income from other sources, including rental of the church building, were as budgeted and lease revenue from the CE building was higher than anticipated. As a result, revenue (not including grant income) was essentially as budgeted. Expenses, especially in Mission and Church Expenses and in Building Maintenance were under budget by approximately \$63,000. Grants received covered approximately \$30,000 in expenses, and the Federal Government Wage Subsidy program and Summer Job Grant provided approximately \$21,000.

Once the Consolidated Financial Statements are finalized the net income will, as in previous years, be transferred into the Mission Reserve Fund and the Building Reserve Fund. These funds provide a solid base for the financial stability of St. Andrew's United Church.

Lillias Bjornson
Treasurer

Comparative Income Statement & 2022 Budget

INCOME	2020	2021	Budget 2022
Manse Fund Invest Income	10,000.00	0.00	30,000.00
Offerings - Local Church	44,731.15	41,560.00	40,000.00
Offerings - Mission & Service	9,285.00	10,010.00	10,000.00
Offerings - Open/Cash	8,006.60	3,773.45	5,000.00
Offering - Benevolent Fund	665.00	7,165.00	
Lease Revenue	288,892.96	318,393.66	342,700.00
Building Rental	49,061.50	67,018.91	75,000.00
Grant - Prpty Tax	8,000.00	8,000.00	8,000.00
Donation - Community Meals	5,255.97	8,945.29	6,000.00
Interest Income	0.00	2,962.71	3,500.00
Weddings	650.00	200.00	0.00
Memorial Services	1,100.00	1,700.00	0.00
TOTAL INCOME	425,648.18	469,729.02	520,200.00

EXPENSE

ADMINISTRATIVE EXPENSES

Accounting Fees	4,489.00	4,272.73	4,200.00
Communications Coordinator - Salary & Benefits	1,215.00	24,195.63	31,000.00
Event Coord - Salary & Benefits	21,004.52	20,643.93	25,000.00
Marketing	7,706.09	8,793.31	9,500.00
Office Administrator - Salary & Benefits	30,530.31	30,607.70	34,000.00
Office Supplies	5,091.79	4,099.36	3,500.00
Office Supplies - Photocopier	2,474.84	2,851.74	2,750.00
Service Charges - ADP/BSCU/PAR	1,656.23	1,704.81	2,200.00
Summer Job - Salaries	1,713.76	1,080.67	2,800.00
Telephone/Internet	4,783.10	3,872.20	4,475.00
WorkSafeBC	319.00	222.61	250.00
TOTAL ADMINISTRATIVE EXPENSES	80,983.64	102,344.69	119,675.00

BUILDING MAINTENANCE

Caretaker - Salary & Benefits	9,968.53	5,302.78	0.00
Fire Alarm monitoring	1,476.00	1,512.64	1,800.00
Fire System Maintenance	2,562.49	2,843.66	3,300.00
Garbage Disposal	1,733.68	1,789.97	1,800.00
Insurance	19,301.30	26,560.14	30,000.00
Janitorial Services	0.00	3,297.31	16,000.00
Janitorial Supplies	1,312.31	1,719.80	2,000.00
Landscaping	9,166.42	4,378.29	4,500.00
Snow Removal	0.00	2,376.67	3,000.00
Tax - PPTy	8,000.00	8,000.00	8,000.00
Telephone Lines - Fire Monitor	0.00	544.56	650.00
Water & Sewer - Church & CE	2,872.43	2,757.16	3,200.00
Utilities - Church	10,271.76	13,274.36	15,000.00
Repair & Maint - Church	24,295.05	8,633.72	35,000.00
Utilities - CE Building	9,653.97	14,170.20	15,000.00
Repair & Maint - CE Building	5,947.29	989.84	15,000.00
TOTAL BUILDING MAINTENANCE	106,561.23	98,151.10	154,250.00

MISSION & CHURCH EXPENSES

Benevolent Assistance	0.00	3,805.05	0.00
Broadview Subscription	105.51	62.18	100.00
Children, Youth & Young Adults	3,088.25	1,342.47	2,500.00
Community Kitchen	3,885.42	440.75	2,000.00
Community Outreach Coord - Salary & Benefits	0.00	21,596.27	34,000.00
Hospitality	1,258.60	266.47	1,000.00
Memorial Service Expenses	0.00	422.82	
Mission & Service Remittance	9,285.00	10,010.00	10,000.00
Musicians - Salaries	15,968.71	23,760.42	32,000.00
Pastoral Care	205.77	540.45	600.00
Spiritual Formation	370.97	248.18	1,000.00
Denominational Assessment	12,567.96	12,567.96	16,380.00
Regional Assessment	1,257.00	0.00	2,076.00
Regional Council Expenses	75.00	0.00	0.00
Worship	7,617.46	18,789.25	15,000.00
Outreach	6,346.96	1,502.70	30,000.00
TOTAL MISSION & CHURCH EXPENSES	62,032.61	95,354.97	146,656.00

MINISTERIAL LEADERSHIP

Pulpit Supply	636.00	1,225.00	4,500.00
Minister - Salary & Benefits	95,607.35	80,299.13	91,000.00
Minister - Allowances	1,853.19	3,566.09	4,000.00
TOTAL 5500 • MINISTERIAL LEADERSHIP	98,096.54	85,090.22	99,500.00
TOTAL EXPENSE	347,674.02	380,940.98	520,081.00
NET ORDINARY INCOME	77,974.16	88,788.04	119.00

OTHER INCOMES AND EXPENSES**OTHER INCOMES:**

Grant - UW Emerg Comm Sup	19,582.09	21,929.97	
Grant - City of North Vancouver	3,000.00	3,000.00	
Grants - Summer Job(Government)	7,771.00	8,061.00	
Grant-New Horizons for Seniors	3,720.56	2,591.02	
Grant-New Horizons for Seniors	0.00	6,279.44	
Grant-BC Conference ProVision	0.00	215.49	
Building Reserves	0.00	98,193.68	
Mission Reserves	0.00	998.06	
Canada Emergency Wage Subsidy	32,676.60	12,849.09	
TOTAL OTHER INCOME	66,750.25	154,117.75	

OTHER EXPENSES

Community Kitchen	22,582.09	27,075.42	
Summer Job - Salary and Benefit	7,771.00	8,061.00	
Payroll Expenses	0.00	12,849.10	
Renovation Expenses	0.00	98,193.68	
Mission Expenses	3,720.56	7,492.99	
TOTAL OTHER EXPENSES	34,073.65	153,672.19	
TOTAL OTHER INCOME/EXPENSES	32,676.60	445.56	
NET INCOME	110,650.76	89,233.60	

Board of Trustees' Report

The Trustees are primarily responsible for our investments, insurance, inventory and long-term leases for our buildings.

Insurance

Our insurance policy continues with HUB International which runs from March 1, 2021 to February 28, 2022. Total insurance premiums for 2021/2022 were \$28,240. This represented a massive 42% increase over the previous year. We have not received our statement for the coming year, but we are expecting another increase, albeit, not as large as the previous year's increase.

Lease Contracts

The Christian Education (CE) building continues to be fully leased with Montessori Mes Petits Academy occupying the entire upper floor and Alcuin College occupying the entire main floor and the lower level of the building.

Trustees

Lillias Bjornson has stepped down as a Trustee, one of the many positions she held simultaneously here at St. Andrew's. On behalf of the Trustees, we are very grateful to Lillias for all the work and guidance she has provided to us over the years.

The current Board of Trustees have agreed to continue serving as Trustees for the following year.

The Trustees for 2022-2023 will be:

Chair: John Eakin
342 East 17th Street
North Vancouver, BC V7L 2C9

Rev. Judith Hardcastle
c/o 1044 St George's Avenue
North Vancouver, BC V7L 3H6

Phyllis McNeil
1836 Chesterfield Avenue
North Vancouver, BC V7M 2P3

Investments

Early this year the Trustees met to discuss the merits of following an investment policy which takes into consideration the Environmental, Social, and Governance (ESG) factors of the companies within the funds we own. After some initial investigation we consulted with our Financial Advisor Brent Simpson of Rogers Group. We weighed the virtues of following an ESG policy against the potential reduced rate of returns (if any), and then passed a policy to incorporate ESG as part of our investment criteria. We have subsequently divested some of the funds we held and moved them into new funds that were more aligned with our ESG policy.

We met with Brent for our annual review in December via an online video conference. Our portfolio of investments had performed well, up more than 9% from the year prior. This gain can be contributed to the strong performance in the stock market over the last year and we are hopeful that this trend will continue. Since adapting the ESG policy, our portfolio currently consists of 60% equity (mutual funds) and 40% fixed income (GICs and bond funds).

*John Eakin, Chair
Board of Trustees*

Ministry and Personnel Report

After this year, I actually want to give myself a big hug because I am still standing!

Following the chaos of 2020, everyone had great expectations and hope for 2021. The pandemic has tested our resilience, but also showed us the importance of flexibility, agility, and empathy.

In the world of unknowns, I am thankful for what remains consistent in my life. I am thankful for St. Andrew's United Church which remains open: the lights are on, the programs continue, spirituality grows, and optimism is still at play.

Thank you, Judith, for ensuring connection. You brought us together through online services, in pew services, outside services, zoom meetings and e-news that allowed us to remain grounded in our faith during such uncertain times, and in a way that felt safe.

Jason, our church administrator, continued to work each day. He brought consistency in our inconsistent and ever changing world and enthusiastically helped out when our volunteer numbers were down.

Susan, our events co-ordinator, continued to come to the office each day ensuring that phones were answered and letting those that needed to hear a human voice know that we are here and listening!

Rebecca Knight left her position after a very successful time feeding those who need it most through the pandemic. Thank you, Rebecca, for the many tummies that you helped fill and providing smiles and love to the most vulnerable on the North Shore. I don't know how we would have continued our food ministry through the COVID period without your passion and guidance. I thank all the staff and volunteers who rallied together to keep the community meals going as smoothly as possible until we filled this important position.

Jessica Balentine stepped into the contract position as kitchen coordinator mid-November and was a tremendous help through the busy Christmas period. Jessica was only with the church for a couple of months, but we appreciated her enthusiasm and experience that she brought to this position.

Our community outreach assistant, Blaise Benoit, was hired through a Canada Summer Jobs grant and was a wonderful addition to the team. You would often find him outside on Thursdays working as a 'greeter' to lined-up guests waiting for food. He would answer questions, ensuring everyone was social distancing, and most importantly getting to know our community. He said that this was his favourite part of the job! Blaise returned to McGill in late August.

Thank you to our musicians—Andrew, Alex, Michael, and Chad (and substitutes Karen and Emilio). We are so fortunate to have music fill our souls and give us the opportunity to dance in our seats, wherever we are, for that hour.

Thank you to Sarah, our Communications Coordinator. Sarah ensures that the North Shore knows that we are open and who we are. She is a talented writer, tech person, and master of all trades.

Nicole Anderson, started as a volunteer at St. Andrew's in the summer and then took the position of part-time coordinator for Children and Family Ministry in late August. Nicole is currently training to be a teacher. She left the position at the end of January 2022 in order to fully dedicate her time to her studies and her family. St. Andrew's will be filling this position again before the summer months in hopes that more families will be coming through our doors when the pandemic restrictions ease.

A huge thank you to all the staff and volunteers who ensure our doors are safely open, our supports and services are available, and St. Andrew's United Church is seen as the neighbourhood church that connects people together with love and faith.

*Barbara Lane-Eakin, Chair
Ministry and Personnel*

Roll Clerk's Report

The Congregation of St. Andrew's United Church is made up of members and adherents. There are several ways to become a member of the church. You can be baptized as an adult, join by confirmation or by profession of faith, or by certificate of transfer from a previous church. Once you become a member of the church your name is added to the congregation's membership roll.

Adherents are affiliated with the congregation but are not a confirmed or professed member. Adherents are often very active in the life of the congregation but choose not to become members. Adherents are not on the membership roll.

As Roll Clerk it is my responsibility to revise the membership annually. This includes removing the names of members who have died, members who have transferred out, new members who transfer in and advising the Board of the names of non-residents and inactive members.

HISTORIC ROLL UPDATE 2021

Infant Baptisms

Kataleya San Diego Dias, Sean Henry Gabriel Miller

New Members by Adult Baptism

Mohammad Naderifar, Farzaneh Naderi, Ali Behradmanesh, Hanieh Fatemi, Samaneh Fatemi, Sara Azamigogarchin

New Member by Transfer

Gert du Preez

Members removed by Death

Joan Coutts, Joyce Louise Brown, Donald Allan Sinclair, Clifford Milton Green, Florence Evelyn Ferris

Adherents removed by Death

John Cook, Murray Cameron, Shirley Curtis

Membership at January 1, 2022	61
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5 removed by death	-5
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6 new members by adult baptism	+6
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1 new member by transfer	+1
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Membership at January 1, 2022	63
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Phyllis McNeil

Roll Clerk

United Church Women's Report (UCW)

Due to COVID, St. Andrew's United Church Women were not able to meet until October 2021. However, these women continued to keep in contact with each other by phone or email. Some of the ladies have continued to take knitted blankets, hats, and scarves to those in need.

The UCW were able to hold their annual Jam, Jelly, Antipasto and Bake Sale in November 2021. This fundraiser was a big success thanks to members of the congregation who gave their full support.

The Spirit Circle group met in December for a Christmas gathering.

St. Andrew's United Church Women remain committed to the mission of the church and the community.

*Phyllis McNeil & Ann Byington
United Church Women (UCW)*

UCW 2021 Financial Report as of December 31

BANK BALANCE AS OF DECEMBER 31, 2020

Current Account	800.26	
BS Financial Flex Term due 11/22/21	1195.17	
BS Financial Share A/C's	13.66	2009.09
		<hr/>

RECEIPTS

Spirit Circle Offerings	650.00	
Spirit Circle Fundraiser		
Jam & Bake Sale	460.00	
Interest on Term & Share A/C's	3.79	1113.79
		<hr/>
		3122.88

EXPENSES

Blue Shore Financial Fees	18.00	18.00
		<hr/>
		3104.88

YEAR END BALANCE

Bank Balance as of December 31, 2021		
Current A/C	3091.02	
BS Financial Share A/C's	13.86	3104.88
		<hr/>

*Blue Shore Term Deposit of \$1195.17
due Nov.22/2021 cashed in and money
deposited to Current A/C

Nominations Committee Report

We are pleased that the people listed below have agreed to be nominated to serve on the Church Board, the Mission Team, the Management Team, and the Ministry & Personnel Committee in 2022.

CHURCH BOARD

Chair	John Eakin (non-voting)
Minister	Judith Hardcastle (non-voting)
Secretary	Vacant
Treasurer	Vacant
Management Team Rep	Gert du Preez
Mission Team Rep	Vacant
Congregational Rep	Michael Eakin
Congregational Rep	Mark Egerton
Congregational Rep	Beverly Morrison

Mission Team

Barbara Lane-Eakin (Chair)
Faye Maddock
Wayne Maddock
Ali Panahi

Management Team

Gert du Preez (Chair)
Ken Horne
Michael Eakin
Lillias Bjornson

Ministry & Personnel Committee (Accountable to the Church Board)

Barbara Lane-Eakin (Chair)
Linda Andrich

*John Eakin, Chair
Nominations Committee*

BOARD OF TRUSTEES

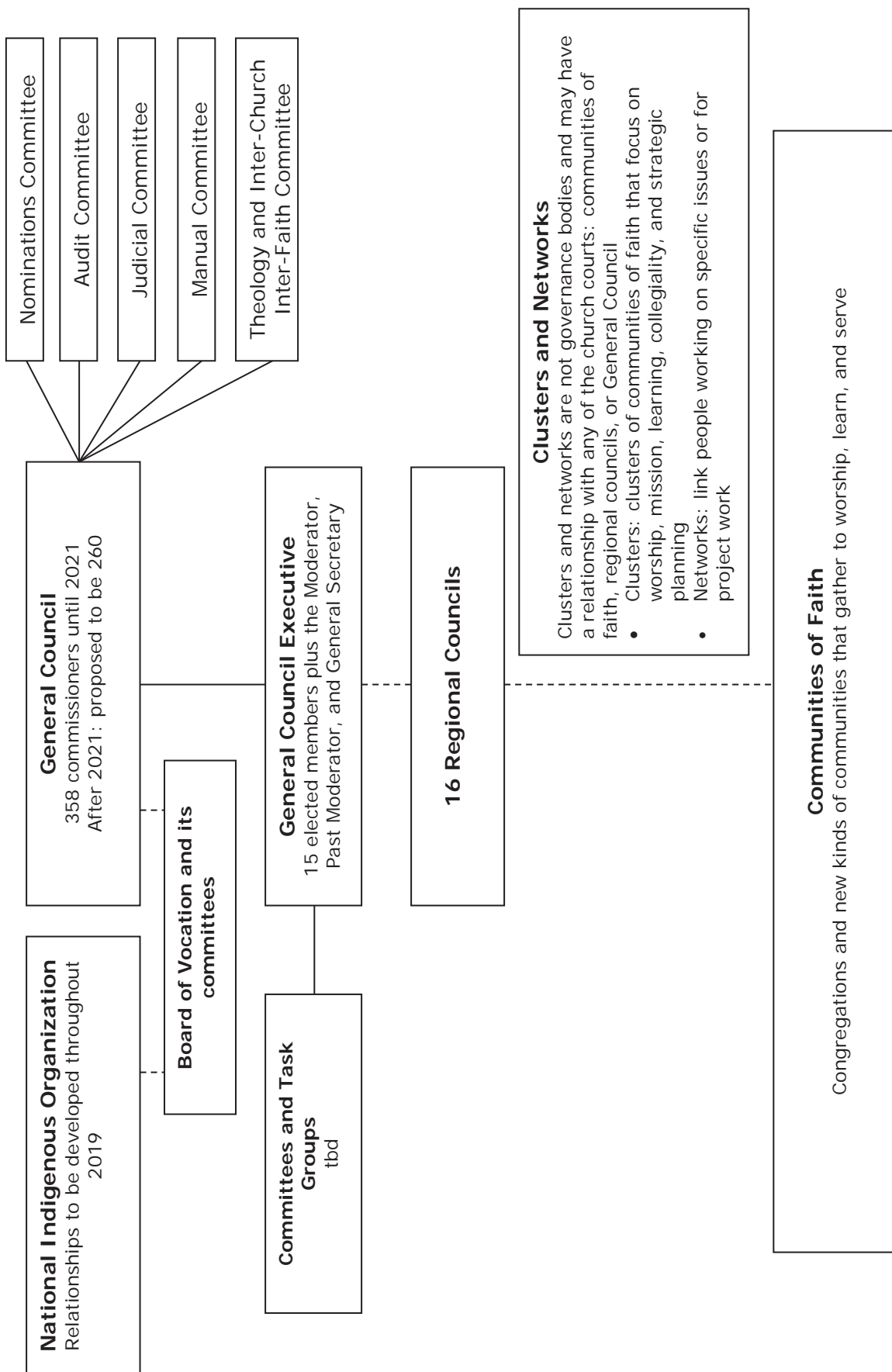
(Appointed by/accountable to the Congregation)

John Eakin (Chair)
Judith Hardcastle
Phyllis McNeil



The United Church of Canada Governance 2019

January 18, 2019



Congregations, Ministries, and Communities of Faith

Over 2 million people worship in about 2,800 congregations across Canada (plus three in Bermuda). Pastoral care is provided to about 317,000 known households. The United Church also supports community and social justice ministries, camps, campus ministries, chaplaincies (armed forces, hospitals, correctional), seniors homes, theological schools, education centres, and new expressions of ministry.

A community of faith is any community of people within the United Church that:

- gathers to explore faith, worship, and serve;
- is recognized as a community of faith within the United Church by the regional council through a covenantal relationship between the community of faith and the regional council.

Many kinds of communities of people may be recognized as communities of faith: congregations, pastoral charges, outreach ministries, chaplaincies, faith-based communal living, house churches, online communities, and others. Communities of faith may be time-limited, transitional, or ongoing.

Pastoral Charge

A pastoral charge consists of one or more communities of faith under the spiritual leadership of a minister. There are approximately 2,100 pastoral charges, each of which has a governing body.

Regional Council

A regional council is an administrative grouping of communities of faith in a local area. Laypeople and ministers meet to oversee the work of the church within each region. There are 16 regional councils in The United Church of Canada.

General Council

The General Council is the decision-making body for the United Church as both a denomination and a legal corporation. Ministry personnel and lay commissioners are elected by the regional councils and meet every three years to set church policy. A General Council Executive (GCE) and Sub-Executive (GCSE) govern between meetings of the council. Proposals, reports, minutes, and other documents related to meetings of these groups can be found on the United Church Commons, under Governance, where you will also find the Records of Proceedings of the most recent General Councils.

Policy is implemented through the committees and task groups of the General Council and a staff group organized into seven working units.

General Council Executive

The Executive of the General Council is the decision-making body for the United Church between meetings of the General Council, living into covenantal relationship and mutually accountable with the General Council, regional councils, and communities of faith.

There are 18 voting members on the Executive. These include the Moderator, Immediate Past Moderator, General Secretary, and one member chosen by the National Indigenous Council. Minutes from the meetings of the Executive and the Sub-Executive can be found on the United Church Commons.

Office of Vocation

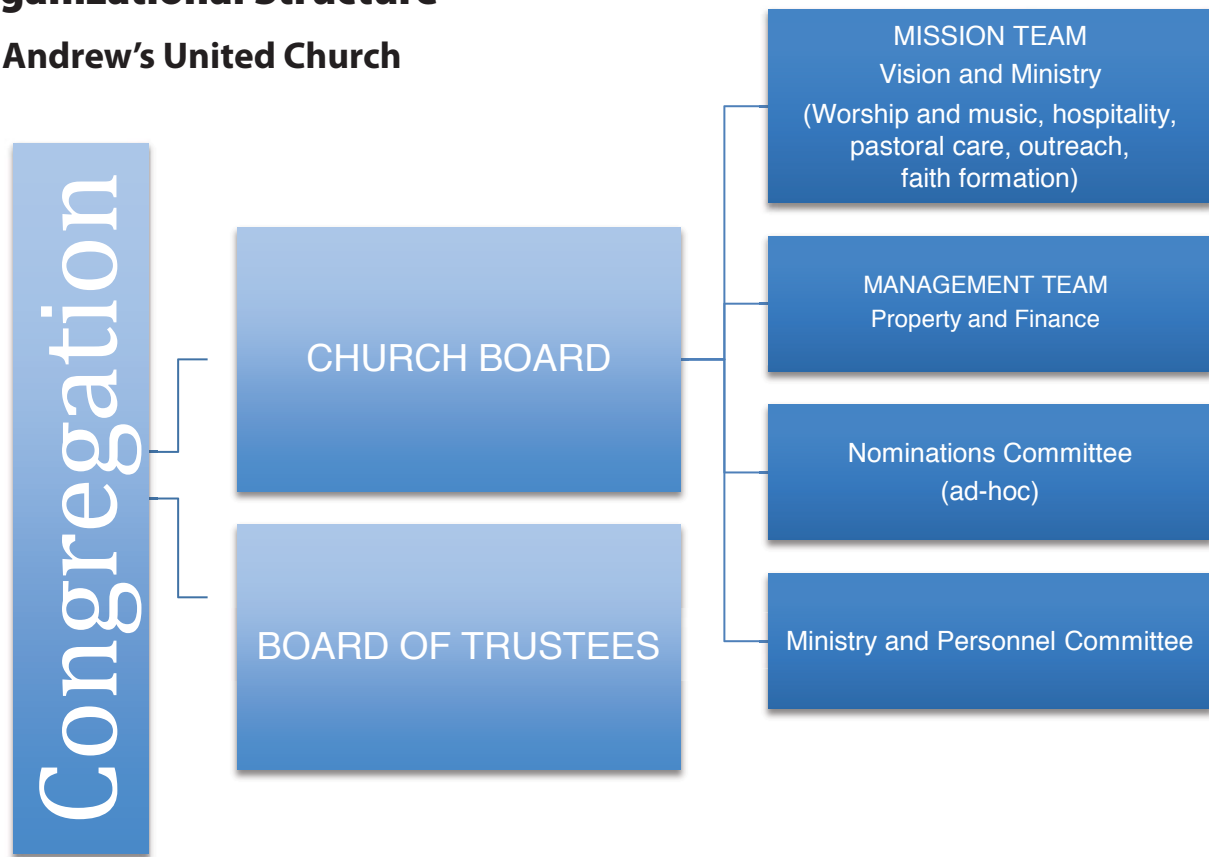
The Office of Vocation is the body in the United Church's structure that supports the accreditation of ministry personnel. Through the Office, these functions previously performed by Presbyteries and Conferences have become a permanent part of the General Council.

The Office of Vocation also relates to candidates for ministry through the Candidacy Boards.

The Office of Vocation's purpose is to support the processes for the discernment and training of ministry personnel, the determination of their fitness/readiness for accreditation, the fulfillment of continuing education standards, and the formal processes for oversight and discipline of ministry personnel.

Organizational Structure

St. Andrew's United Church



Board Composition

